**BYLAWS**

**ARTICLE I**

**IDENTIFICATION**

1. NAME. The name of the corporation (hereinafter referred to as the "corporation”) is the Rossville Baseball and Softball Summer Recreational League, Inc.

2. PURPOSE. The objective of the Rossville Baseball and Softball Summer Recreational League, Inc. shall be to implant in the youth of the community the ideals of good sportsmanship, honesty, loyalty, courage, reverence and respect for the well-being of themselves and other youth members of the corporation while participating in amateur sports.

This objective will be achieved by providing supervised, competitive sports activities, including but not limited to baseball and softball, as established by the Board of Directors of the corporation, in association with regional and national governing boards of the respective amateur sports involved.

3. TAXATION. The corporation shall be operated as not-for-profit corporation established under the legal guidelines as set for the by the State of Indiana and the Secretary of State and shall be deemed to be tax exempt from federal and state taxation under Section 501©3 of the Internal Revenue Code.

4. FISCAL YEAR. The corporation shall operate on the calendar year basis for all financial and tax reporting purposes. This fiscal year end will be subject to change by the Board of Directors at their discretion.

**ARTICLE II**

**MEMBERSHIP AND VOTING RIGHTS**

Pursuant to the provisions of the Indiana Nonprofit Corporation Act of 1991 the corporation shall have members who will elect officers of the corporation and will be responsible for any changes to these bylaws and any other governing instruments of the corporation. The different classes of members shall be as follows:

1. YOUTH OR PLAYER MEMBERS: shall be any child actively participating in any programs offered by the corporation and meeting the following requirements:

A Payment of annual fees as established by the Board of Directors.

B. Reside within the Rossville Consolidated School District, Anyone outside the

school district may be accepted upon approval of the Board of Directors.

C. Demonstrate good sportsmanship at all times.

D. Parent and*/*or legal guardian accept responsibility for property damage by their

youth member.

E. Accept responsibility for any property or equipment issued or used.

Youth or Player members shall have no voting rights where the operation or administration of the corporation is concerned.

2. ADULT MEMBERS: Any adult person 18 years of age or older and a resident of the Rossville Consolidated School District may be a Voting Adult Member. Membership Dues are as follows:

A. For adults who are not sponsoring a Youth Member the annual dues shall be $10.00

payable to the corporation in January of each year.

B. For adults who are sponsoring a Youth Member, $10.00 of the registration fee paid

for the registration shall be for an annual Adult Membership. For those families who sponsor more than one child both the mother and father will be given a voting adult membership. No individual or business may hold more than one membership per year and may only cast one vote at the meetings held for members.

**ARTICLE III**

**MEETINGS AND ACTION OF MEMBERSHIP**

1. TIME: The annual meeting of the members of the corporation shall be held in August each year at a time appointed by the Board of Directors for the purpose of electing officers for the next year and concluding all unfinished business. Any special meetings shall be held on a date and time fixed by the Board of Directors except when the Indiana Nonprofit Act of 1991 confers the right to call a special meeting upon the members of the corporation.

2. PLACE: The annual meeting and any special meeting shall be held at a place designated by the Board of Directors.

3. CALL: Annual meetings may be called by any director or any director appointed by the Board of Directors to do so. Special meetings may be called in like manner.

4. NOTICE: the corporation shall notify all voting members of the date, time and place of each annual meeting of the members as well as any special meetings of the members called by the Board of Directors. Such notice must be delivered no less than 2 weeks prior to the meeting called. Notice of all special meetings must state the purpose of the special meeting. Members may waive such notice in writing by delivery to the Secretary of the corporation a signed waiver.

5. MEMBERSHIP LIST: The Secretary of the Corporation shall maintain an up to date list of all Annual Adult Members and Life Adult Members including Name, Address and Telephone Number. This list must be available to any active Annual or Life Adult Member upon request. The membership list must also be available at any meeting of members.

6. CONDUCT OF MEETING: Meetings of the members shall be presided over by the directors of the Board of Directors in order of Seniority e.g. (President, Vice-President, Secretary, Treasurer, or such other director as appointed by the president.

7. PROXY REPRESENTATION: No member may give his or her proxy to another nonmember to vote on his or her behalf. To register a valid vote a member must be present.

8. QUORUM: A majority of the total membership of the Board of Directors constitutes a quorum for a regular meeting. A quorum for special meetings requires a minimum of the President and four members of the Board of Directors.

9. VOTING: Directors are elected by a simple majority vote of the eligible members present. Action on any other matter brought before the membership may be approved by a simple majority of the votes cast for the matter in question.

**ARTICLE IV**

**BOARD OF DIRECTORS**

All affairs and management of the corporation shall be under the supervision of the Board of Directors. The Board of Directors will consist of the following Officers:

1. President E. Boys Sports Coordinator
2. Vice-President F. Boys Sports Coordinator
3. Secretary G. Girls Sports Coordinator
4. Treasurer H. Girls Sports Coordinator

The Officers shall be elected by the eligible voting members for a two-year term. The Officers shall assume office upon their election. The Officers shall be permitted to simultaneously hold the position of coach or assistant coach of any team if they so choose. All elected Officers may be eligible for re-election. Each Officer shall have One (1) vote in the proceedings of the Board of Directors Meetings.

A financial audit will be conducted by the outgoing Officers before they relinquish the Offices held.

The appointed duties of the Board of Directors and Officers shall be as follows:

BOARD OF DIRECTORS:

1. Conduct affairs of the Corporation and set policies.

2. Govern all matters concerning the rules, regulations, and operational procedure of the

individual sports programs conducted by the corporation.

PRESIDENT

1. Preside over all meetings of the Board of Directors and Members.

2. Administer the corporation in accordance with the Bylaws.

3. Maintain a master schedule for all youth activities related to the corporation.

4. With the Vice-President, conducts a biannual internal audit of the corporation’s current financial position.

VICE-PRESIDENT

1. Assist the President as called upon and assume President's duties in his absence.

2. Responsible for forming and chairing a maintenance and construction committeeif needed**.**

3. With the President, conducts a biannual internal audit of the corporation’s current financial position.

SECRETARY

1. Record proceedings of all Board of Directors and Members meetings.

2. Send all required notices of membership meetings.

3. Responsible for distribution of sports registration forms, schedule sign up dates, workers and location of sports sign up.

4. Responsible for scheduling a photographer and arranging for team pictures to be taken as needed.

5. Responsible for contacting and confirming sponsorships as required for each team in

the league and seeing that sponsors are recognized for their contribution.

6. With the assistance of the Treasurer, Responsible for planning and implementing any fund raiser activities as determined necessary by the Board of Directors.

TREASURER:

1. Receive all money and deposit in bank.

2. Receive all bills and pay the same.

3. Keep written record of all money transactions.

4. Responsible for collecting, counting and depositing all money from concession stand

sales if applicable.

5. Reports financial position each meeting.

6. Responsible for keeping track of receipts/money spent by any board members and report at

meetings on the expenditures made.

7. With the assistance of the Secretary, Responsible for planning and implementing any fund raiser activities as determined necessary by the Board of Directors.

8. Maintain Insurance and Non-Profit status for the corporation.

9. File yearly taxes as required by the state and federal government in accordance with the Non-Profit status of the corporation.

SPORTS COORDINATORS:

1. Organizing respective programs including, but not limited to, finding coaches and setting team rosters.

2. Scheduling field availability for practices and assist coaches in scheduling games and events. 3. Assisting coaches with the scheduling of umpires as needed.

4. Maintenance and procurement of equipment, issuance and retrieval of equipment

from coaches.

5. Chair the meeting with the Board of Directors for selection of coaches.

6. Responsible for paying umpires at each game and for unlocking concession stands

before first game each day.

7. With assistance from other members of the Board, ordering uniforms for their respective programs.

MAINTENANCE AND CONSTRUCTION COMMITTEE:

1. Shall be under the supervision and direction of the Vice-president.

2. Will do any needed major yearly maintenance or repairs to fields, dugouts and

concession stands during the off-season.

3. Shall keep the Board of Directors apprised of any work needed and report on

progress of maintenance.

**ARTICLE V**

**MEETINGS AND ACTION OF BOARD OF DIRECTORS**

1. The meetings of the Board of Directors shall be held each month

except for May, June and September or such other date as may be set by the Board of Directors. Special meetings may be called by any directors at such time as a majority of all directors can attend.

2. All meetings of the Board of Directors are open to any Member.

**ARTICLE VI**

**VOLUNTEER WORKERS' DUTIES**

COACHES:

1. All coaches are responsible for knowing the "Official Rules" of their league or sport.

2. All coaches are requested to participate in:

A. All coaches’ meetings in their league.

B. Field preparation prior to the start of the season and each game as necessary.

C. Safe Return of equipment to the proper designated place.

D. Assisting with any fundraiser activities.

3. Schedule no more than two (2) practices a week on school days. Practice should

never interfere with any school activities of the Rossville Consolidated School

District.

4. Team communication on rainout dates, special events, etc. Request team parent

assistance if needed.

5. Safekeeping of team equipment.

6.Continually set a proper example for the players and their spectators. Teach

sportsmanship, teamwork and the fundamentals of their respective sport.

7. Team conduct. Coaches are to be sure that their teams represent Rossville in a

positive manner whether at home or away.

8. Coaches are not to smoke or chew tobacco products in the dugout on the playing

fields.

9. Turn in all equipment, uniforms and keys as necessary to the coordinator at the end of the season.

10. After home games coaches should have their teams police the dugouts, playing field,

spectator areas, and parking areas for trash and throw it in the proper receptacles.

Dugouts should be policed by players at away games or sporting events.

11. When a coach's team is providing workers for the concession stand, the coach should

check with the workers to see if they need any help before he/she leaves.

**NOTE: IF THE ABOVE RESPONSIBILITIES ARE NOT FULFILLED, A**

**COACH MAY HAVE HIS/HER POSITION REVOKED AT ANY TIME BY THE BOARD OF DIRECTORS.**

TEAM PARENTS:

1. Are to assist coaches in phone calling and communication with other parents as

needed.

2. Are to assist coaches with the scheduling of workers for the concession stand if necessary and be sure that the workers know what the job entails.

**ARTICLE VII**

**AWARDS**

Awards will not be provided by the corporation for recreational play unless decided by the Board of Directors prior to the start of the season. Awards may be provided for tournament play if the corporation is hosting said tournament. Special exceptions can be made as determined by the Board of Directors.

**ARTICLE VIII**

**REGISTRATION FOR SPORTS PARTICIPATION**

BASEBALL*/*SOFTBALL:

Registration of youth members and payment of annual fees are to be completed on or before March 1st for the Summer Season and September 1st for the Fall Season or a date designated by the Board of Directors. Any registration received seven (7) days after that date will be penalized and not accepted unless approved by the Board of Directors. Registration forms are to be made available at least two (2) weeks before the cutoff date. It is also within the rights of the Board of Directors to not accept any registrations once uniforms have been ordered.

OTHER SPORTS:

The Board of Directors shall set registration guidelines for other sports activities as they are needed.

**ARTICLE LX**

**AMENDMENT OF BYLAWS**

These bylaws may be amended, repealed, or altered in whole or part, only by a majority vote of eligible members of the corporation, provided that all provisions of ARTICLE III are met.

**ARTICLE X**

**LEGAL CONFORMITY**

Should it be determined that any portion of these bylaws do not conform to the guidelines of the Indiana Nonprofit Corporation Act of 1991 or any other statute of the State of Indiana then only that portion does not conform shall be null and void and all other articles shall remain in effect.